



## Meeting of Build Baton Rouge Board of Commissioners

<b>MINUTES</b>	<b>APRIL 30, 2020</b>	<b>9:03 AM</b>	<b>ZOOM CONFERENCE CALL</b>
<b>MEETING CALLED BY</b>	Rodney Braxton		
<b>TYPE OF MEETING</b>	Build Baton Rouge (BBR) Board of Commissioners - Regular Meeting		
<b>NOTE TAKER</b>	Tara Titone		
<b>ATTENDEES</b>	<p><b>Attending Board Members:</b> Rodney Braxton, Chairman; Brian Haymon, Vice Chairman; Susan Turner, Treasurer; Theodore Major, Secretary; Charles Landry</p> <p><b>Also Attending:</b> Christopher Tyson, BBR CEO; Tara Titone, BBR COO; Tasha Saunders, BBR Grants Director; Matthew Johnson, BBR Staff Attorney; Rebekah Strickland, BBR Administrative Assistant; Heather LeBlanc, V. Graham (BBR CFO); Amanda Spain, Baker Donelson; Timothy Boone, The Advocate; Manny Potole, CoCity partnership; Sam Sanders, MCRA; Byron Turner, Fannie Mae; Brian LaFleur, LaFleur Industries; Kim Trahan, Realtor; Phillip Lillard, EBR Resident; Liz Walker, BRAC</p>		
	<b>CALL TO ORDER</b>		<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	The meeting was called to order by Mr. Braxton at <b>9:03 AM</b>		
	<b>APPROVAL OF MINUTES</b>		<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	The board reviewed the minutes from the April 16, 2020 meeting.		
<b>ACTION</b>	Mr. Landry made a motion to approve the minutes. Mr. Major seconded the motion. The April 16, 2020 minutes were approved by by a roll call vote with all voting in favor.		
	<b>CEO UPDATE</b>		<b>CHRISTOPHER TYSON</b>
	<p>Mr. Tyson presented the Board with a brief update on BBR's recent activities:</p> <p><u>CARES act</u> The CARES Act Stimulus funding opportunity has been announced. The Notice of Funding Availability (NOFA) has been posted on BBR's and the City's website, and the application will be published on both websites by Monday.</p>		

<p><b>DISCUSSION</b></p>	<p>The completed applications are due to BBR on Monday, May 11th. Mr. Tyson stated that BBR will administer this HUD funding for the City and explained that this allocation is separate from the HUD funds that BBR receives from the City for the administration of CDBG and HOME activities.</p> <p><u>Financial</u>  BBR's current financial position is that it has a \$362,000 gap in 2020 funding. BBR continues to aggressively pursue funding and has applied for an operational grant from Capital Area Finance Authority (CAFA). CAFA will meet in the next two week to address the funding request. BBR is beginning to look forward to 2021 and expects significant COVID-19 impacts to Cit-Parish revenue which will likely impact BBR. Mr. Tyson explained that BBR's role as administrator of the CARES Act funding will require the hiring of additional staff which requires upfront money to pay salaries and benefits that will later be reimbursed by the City. Mr. Tyson stated that cashflow issue is of grave concern and that he continues to work with the Mayor's office and CAFA to await decisions.</p> <p>Mr. Major asked if there was a status update on payments expected from Electric Depot and Model Block. Mr. Tyson announce that Electric Depot has requested a forbearance that BBR is working out the details on now, and Model Block is not required to repay its loan due to its current debt ratio.</p> <p>The Board and Mr. Tyson discussed the BRAC template that was circulated to Mr. Tyson via email. It was suggested that Mr. Tyson tailor the document with pressing BBR needs and a timeline for addressing the issues so the Board could better assist BBR. Mr. Tyson said he was working on it and has ideas on how to make it a useful tool.</p>
	<p style="text-align: center;"><b>NEW BUSINESS</b> <span style="float: right;"><b>RODNEY BRAXTON</b></span></p>
<p><b>DISCUSSION</b></p>	<p>No new business.</p>
	<p style="text-align: center;"><b>PUBLIC COMMENT</b> <span style="float: right;"><b>RODNEY BRAXTON</b></span></p>
<p><b>DISCUSSION</b></p>	<p>Mr. Braxton read a public comment received via email from Phillip Lillard. "Item IV: There is not enough information or detail on the agenda for me to be able to comment on any specific agenda idea. I believe this is a continuous issue with the RDA and open meetings law." Mr. Braxton explained that Mr. Lillard, in an email to Mr. Tyson and Ms. Titone, pointed out specific areas of the open meeting law where he thinks this applies. Mr. Lillard also noted meeting agendas and minutes were missing from the website. BBR, via email, pointed Mr. Lillard to the new website, and he was able to locate prior meeting agendas and minutes.</p> <p>Mr. Landry said that the BBR agendas follow open meeting law requirements, but he suggested BBR contact Mr. Lillard again to encourage him to reach out to Mr. Tyson during regular business hours with any questions. The board agreed that BBR's operations are not limited to what is identified on any agenda, and BBR should make clear its availability to answer questions during business hours. Mr. Braxton asked Mr. Tyson and Ms. Titone to contact Mr. Lillard to let him know that his concerns were addressed in the meeting and that his comments, in and out of public meetings, are welcome, and that BBR is glad to discuss business matters at any time during office hours.</p>

	<b>ADJOURNMENT TO EXECUTIVE SESSION</b>	<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	Mr. Braxton adjourned the public meeting at 9:23 AM to enter into Executive Session to discuss Real Estate Transactions.	
<b>ACTION</b>	Mr. Landry made a motion to enter into Executive Session. Mr. Major seconded the motion. The motion carried unanimously by roll call vote, and the Board moved into Executive Session at 9:24 AM. A motion was made by Mr. Haymon to adjourn Executive Session. Mr. Landry seconded the motion. The motion carried unanimously by roll call vote, and the Board moved out of Executive Session at 10:02 AM.	
	<b>ADJOURNMENT</b>	<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	Mr. Braxton reported that no action was taken in Executive Session. Mr. Braxton adjourned the meeting at <b>10:10 AM.</b>	

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