



## Meeting of Build Baton Rouge Board of Commissioners

<b>MINUTES</b>	<b>NOVEMBER 19, 2020</b>	<b>9:00 AM</b>	<b>ZOOM VIRTUAL</b>
<b>MEETING CALLED BY</b>	Rodney Braxton		
<b>TYPE OF MEETING</b>	Build Baton Rouge (BBR) Board of Commissioners - Regular Meeting		
<b>NOTE TAKER</b>	Dominique King		
<b>ATTENDEES</b>	<p><b>Attending Board Members:</b> Rodney Braxton, Chairman; Susan Turner, Treasurer; Charles Landry</p> <p><b>Also Attending:</b> Christopher Tyson, BBR CEO; Tara Titone, BBR COO; Dominique King, BBR Executive Assistant; Jacques Hawkins, BBR Intern; Rebekah Strickland, BBR Administrative Assistant; Byron Turner, Fannie Mae; Jonathan Hill, Franklin Associates; Leo Cyrus, EBRCDE Board Member; Erin Monroe, Cox and EBRCDE Board Member</p>		
	<b>CALL TO ORDER</b>		<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	The meeting was called to order by Mr. Braxton at <b>9:12 AM</b>		
	<b>APPROVAL OF MINUTES</b>		<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	The Board reviewed the minutes from the October 22, 2020 meeting.		
<b>ACTION</b>	Mrs. Turner made a motion to approve the minutes. Mr. Haymon seconded the motion. The October 22, 2020 minutes were approved unanimously.		
	<b>FINANCIAL REPORT</b>		<b>CHRISTOPHER TYSON</b>
<b>DISCUSSION</b>	Mr. Tyson presented the board with the YTD Profit and Loss Actual vs. Budget, the Program Statement of Activity and Monthly Cash Flow Projections for the period ended October 31, 2020. There were no objections. Mr. Tyson reported that BBR received its first tranche of funding from the JPMorgan Chase Advancing Cities Grant. BBR will bring the 2020 amended and 2021 proposed budgets before the board in the December meeting.		
	<b>BBR 457 PLAN</b>		<b>CHRISTOPHER TYSON</b>
<b>DISCUSSION</b>	Mr. Tyson presented the board with the Amended 457 Plan Agreement updates: 90 Day eligibility period; employer match increase from 3% to 5%; two annual enrollment periods; and 50% vesting in year 1 and 100% in year 2. Mr. Tyson asked the Board to consider adoption of a resolution to authorize the President and CEO to execute and deliver to the Administrator of the Plan one or more counterparts of the EBR Redevelopment Authority's 457 Plan.		

<b>ACTION</b>	Mrs. Turner made a motion to adopt a resolution to authorize the President and CEO to execute and deliver to the Administrator of the Plan one or more counterparts of the EBR Redevelopment Authority's 457 Plan. Mr. Landry seconded the motion. The motion was carried unanimously.	
	<b>CEO UPDATE</b>	<b>CHRISTOPHER TYSON</b>
<b>DISCUSSION</b>	<p>Mr. Tyson provided the following updates:</p> <p><b>Administrative-</b> BBR recently welcomed two new team members. Dominique King joins BBR as Executive Assistant to the CEO and Courtney Hunt joins BBR as Grants Senior Program Manager. Courtney has joined the federal grants team and will work on CDBG and HOME. She was previously employed with Catholic Charities where she managed their federal grantee obligations. BBR Administrative Assistant, Rebekah Strickland, has been promoted to work with the BBR Grants team as their Administrative Assistant and BBR will hire an Office Administrative Assistant in 2021. BBR will soon be posting a position for a Director of Special Projects. This position was discussed in BBR's strategic planning exercises last year and will assist with managing all major projects. BBR is increasing staff accordingly and will keep the board abreast of new hires and related developments.</p> <p><b>Federal Grants-</b> Mr. Tyson reported that 73 roofs have been completed as part of the Roof Reset Program. \$600,000 has been expended and 100 homes are in Phase III. As part of the Home Rehabilitation Program, 24 homes have been completed with \$520,000 expended to date. Mr. Tyson explained that the Home Rehabilitation Program has experienced delays due to projects being held up in the City Parish's procurement process.</p> <p><b>Projects</b></p> <ul style="list-style-type: none"> <li>- <b>Ardendale-</b> BBR's Choice Neighborhoods Implementation Grant work is advancing. The EBR Public Housing Authority (EBRPHA) is finalizing its master plan to deliver the first phase of housing at Ardendale. BBR and EBRPHA have submitted to HUD a draft of the Critical Community Improvements Plan as part of the BRChoice grant.</li> <li>- <b>Plank Road Master Plan-</b> Work continues with the mixed-use Plank Calumet development. The architects have opened the construction bid solicitation process and will close the invitation to bid on December 1st. CAFA's New Initiatives Committee voted unanimously to approve their equity participation. The CAFA board will vote at their meeting November 19th at 4pm. Amanda Wells has been in touch with the Parish Attorney's Office regarding the CDBG award and Mr. Tyson will keep the board updated.</li> </ul>	
	<b>NEW BUSINESS</b>	<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	Mr. Haymon said that with the recent JPMorgan Chase and Turner Challenge Grant awards, BBR and the Board should think of ways to recognize donors and partners. The Board agreed to place the item on the agenda for further discussion in the new year.	
	<b>PUBLIC COMMENT</b>	<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	No public comments.	
	<b>ADJOURN TO EXECUTIVE SESSION</b>	<b>RODNEY BRAXTON</b>

<b>DISCUSSION</b>	Mr. Tyson and the Board determined that there were no pressing items to discuss in Executive Session.
<b>ACTION</b>	The Board did not move into executive session.
	<b>ADJOURNMENT</b>
	<b>RODNEY BRAXTON</b>
<b>DISCUSSION</b>	Mrs. Turner moved to adjourn the meeting. Mr. Landry second the motion. Mr. Braxton adjourned the meeting at <b>9:23 AM.</b>

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