



Meeting of Build Baton Rouge Board of Commissioners

MINUTES	DECEMBER 16, 2021	9:00 AM	ZOOM VIRTUAL
MEETING CALLED BY	Rodney Braxton		
TYPE OF MEETING	Build Baton Rouge (BBR) Board of Commissioners - Regular Meeting		
NOTE TAKER	Tara Titone		
ATTENDEES	<p>Attending Board Members: Rodney Braxton, Chairman; Brian Haymon, Vice Chairman; Suzanne Turner, Secretary and Treasurer; Charles Landry; Will Campbell</p> <p>Also Attending: Christopher Tyson, BBR CEO; Tara Titone, BBR COO; Cornelius Payne, BBR Director of Real Estate; Gretchen Siemers, BBR Director of Planning; Tricia Prewitt, BBR Office Coordinator; Leonard Briscoe, BBR Grants Program Manager; Amanda Spain, Baker Donelson/ BBR Legal Counsel; Heather LeBlanc, V. Graham/ BBR CFO; Johnathan Hill, Franklin Associates; Barry Brooks, Louisiana Housing Corporation; Mark Drennen, Capital Area Finance Authority</p>		
	CALL TO ORDER		RODNEY BRAXTON
DISCUSSION	The meeting was called to order by Mr. Braxton at 9:00 am		
	APPROVAL OF MINUTES		RODNEY BRAXTON
DISCUSSION	The Board reviewed the minutes from the BBR Board of Commissioners meeting held on November 23, 2021.		
ACTION	Ms. Turner made a motion to approve the minutes from the November 23, 2021, meeting. Mr. Campbell seconded the motion. The motion carried unanimously.		
	FINANCIAL REPORT		HEATHER LEBLANC
DISCUSSION	Mrs. LeBlanc presented the YTD profit and loss for the period ended November 30, 2021. BBR expenses for the year remain under budget. BBR's cash balance at the end of November was \$439,700. Mrs. LeBlanc reported that BBR has submitted additional draw requests to the City-Parish in the amount of \$511,000. This is anticipated to be received prior to the end of 2021. BBR will submit reimbursements for October through December 2021 in early 2022. Billing will then be complete for the administration of the OCD grant-related work.		
	BUDGET ADOPTION		HEATHER LEBLANC
DISCUSSION	Ms. LeBlanc presented the board with the Amended 2021 budgets for the General Fund, Land Bank, OCD and EBRMFA. Ms. LeBlanc presented the board with the Proposed 2022 Budgets for the General Fund, Land Bank and EBRMFA.		

ACTION	<p>Mr. Landry made a motion to adopt a resolution to adopt the Amended 2021 budgets for the General Fund, Land Bank, OCD and EBRMFA. Ms. Turner seconded the motion. The motion carried unanimously. The 2021 Amended General Fund, Land Bank, OCD and EBRMFA budgets were approved.</p> <p>Mr. Campbell made a motion to adopt a resolution to adopt the Proposed 2022 budgets for the General Fund, Land Bank and EBRMFA. Mr. Landry seconded the motion. The motion carried unanimously. The 2022 Proposed General Fund, Land Bank and EBRMFA budgets were approved.</p>	
	RESIGNATION OF PRESIDENT AND CEO	RODNEY BRAXTON
DISCUSSION	<p>Mr. Tyson announced that, effective January 1, 2022, he would be returning to the LSU Law School as a full-time professor. Mr. Braxton, Mrs. Turner and Mr. Landry thanked Mr. Tyson for his leadership and wished him success in his future endeavors.</p>	
ACTION	<p>Mr. Landry made a motion to accept the resignation of Christopher Tyson as President and CEO, effective December 31, 2021. Mr. Braxton seconded the motion. The motion carried unanimously.</p>	
	NAMING OF INTERIM PRESIDENT AND CEO	RODNEY BRAXTON
DISCUSSION	<p>Mr. Braxton appointed Tara Titone as Interim President and CEO, effective January 1, 2022 and asked the Board for approval.</p>	
ACTION	<p>Mr. Campbell made a motion to approve Ms. Titone and Interim President and CEO and adopt a General Empowering Resolution. Mr. Landry seconded the motion. The motion carried unanimously.</p>	
	CEO UPDATE	CHRISTOPHER TYSON
DISCUSSION	<p>Mr. Tyson provided a brief CEO report stating the following:</p> <p>Real Estate and Land Bank: BBR has sold two properties.</p> <p>Federal Grants: 200 homes have been repaired as part of the Roof Reset and Home Rehabilitation programs.</p> <p>Projects:</p> <ul style="list-style-type: none"> - Advancing Cities: Projects continue to advance under the Advancing Cities’ Grant. BBR is working with BREC on the design of a community park on the Plank Road corridor. BREC has committed \$75,000 towards the construction of the park- Phase I of the park is now fully funded. BREC will handle the construction bid process and project management and will assume maintenance and oversight of the park post-construction. - Plank Calumet: The Metro Council approved additional funding for the project through the American Recovery Relief Package. Mr. Tyson thanked Mayor Broome for her support of the project. - Ardendale: Work continues with the EBR Housing Authority on the mixed-income housing development. They continue to experience delays related to inflated construction pricing. BBR and the Housing Authority are in discussion regarding BBR’s disposition of the property for the development. 	
	NEW BUSINESS	RODNEY BRAXTON
DISCUSSION	<p>Mrs. Turner asked how the Board plans to address the staffing transition. The Board agreed to resume discussion in January 2022.</p>	

	PUBLIC COMMENT	RODNEY BRAXTON
DISCUSSION	No public comment.	
	ADJOURN TO EXECUTIVE SESSION	RODNEY BRAXTON
DISCUSSION	The Board did not enter into Executive Session.	
	ADJOURNMENT	RODNEY BRAXTON
ACTION	Mr. Braxton made a motion to adjourn the meeting. Mr. Campbell seconded the motion. The meeting was adjourned at 9:49 AM .	

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