



Build Baton Rouge Board of Commissioners Regular Meeting

Date: Thursday, March 16, 2023
Place: 100 North St., Baton Rouge, LA 70802
Time: 9:00 A.M.

Minutes

Attending Board Members: Rodney Braxton, Chairman; Charles Landry, Vice Chair; Suzanne Turner, Secretary; Bobby Hamilton (each, a "Commissioner")

Also attending: Gretchen Siemers, Vice President of Policy and Planning; Cornelius Payne, Director of Real Estate; Kendra Hendricks, Senior Manager of Economic Development and Finance; Jacques Hawkins, BBR Land Bank Coordinator; Tricia Prewitt, BBR Office Coordinator; Amanda Robertson, VGraham; BBR Attorney; Helena Cunningham

Meeting Called by: Rodney Braxton

Type of Meeting: Build Baton Rouge (BBR) Board of Commissioners – Regular Meeting

Note Taker: Tricia Prewitt

- I. **Action Item** Mr. Braxton called the meeting to order at 9:03 a.m.
- II. **Action Item** Mr. Braxton confirmed receipt of proof of notice of meeting and the posting of public notice.
- III. **Action Item** Mr. Braxton confirmed the number of Board Commissioners present in person and the constitution of a majority.
- IV. **Action Item** The Board reviewed the minutes from the BBR Board of Commissioners February 16, 2023, regular meeting. Mr. Landry made a motion to approve the minutes and Ms. Turner seconded. The motion carried unanimously.
- V. **Discussion Item** Ms. Robertson presented the YTD profit-loss actual vs. budget, program statement of activity, and cashflow projections for the period ended February 28, 2023. There were no objections.
- VI. **Discussion Item** Mr. Braxton welcomed Ms. Helena Cunningham who is on the extended team for management consultant and noted that Mr. Campbell had a family emergency and couldn't make the meeting. The Board discussed office space.



- VII. **Action Item** Mr. Braxton requested a motion for the Adoption of the Resolution Approving the 2022 LA Compliance Questionnaire. Mr. Landry made a motion to approve, Ms. Turner seconded. The motioned passed.
- VIII. **Discussion Item** Mrs. Siemers provided a Land Bank and Redevelopment update. Regarding Ardendale, BBR is working with Housing Authority and City Parish to make sure that obligations are met before moving forward with that project. EBR is requiring a letter from City Parish to augment the contract between BBR and City Parish, allowing BBR to sell the property below market value with the housing authority. Ms. Siemers updated the board on monitoring and recording issues with the OCD. She has been meeting with the city parish to untangle issues. Ms. Siemers is currently working on staff level with OCD and City Parish but might need help from a higher level at a future date. Mr. Payne gave an update on individuals wanting to purchase land bank properties and requested other projects be moved to executive session.
- IX. **Discussion Item** Ms. Siemers provided a report on the Plank Road Master Plan. Erie Pocket Park is delayed because BREC is backed up on their bid process.
- X. **Action Item** The Board adjourned to Executive Session for discussion of real estate and personnel matters at 9:27 a.m. with a motion by Mr. Landry and a second by Ms. Turner.
- XI. **Action Item** The Board adjourned the regular meeting after the executive session at 9:43 a.m.