



**Build Baton Rouge Board of Commissioners
Regular Meeting**

Date: Thursday, January 16, 2025

Place: 100 North St #800, Baton Rouge, LA 70802

Time: 9:00 A.M.

Minutes

Attending Board Members: Rodney Braxton, Chairman; Charles Landry, Vice Chair; Suzanne Turner, Secretary; Will Campbell, Treasurer; Bobby Hamilton (each a "Commissioner")

Also attending: Kendra Hendricks, Director of Operations and Programs; Tricia Prewitt, Office Coordinator; Amanda Robertson, V.Graham; Helena Cunningham; Rinaldi Jacobs Jr.; Kathryn Willa Rose

Meeting Called by: Rodney Braxton

Type of Meeting: Build Baton Rouge (BBR) Board of Commissioners – Regular Meeting

Note Taker: Tricia Prewitt

❖ **Action Item**

- a. Mr. Braxton called the meeting to order at 9:08 a.m.
- b. Mr. Braxton confirmed receipt of proof of notice of meeting and the posting of public notice.
- c. Mr. Braxton Confirmed the number of Board Commissioners present and the constitution of a majority.
- d. The Board reviewed the minutes from the BBR Board of Commissioners December 11, 2024, regular meeting. Ms. Turner made a motion to approve the minutes and Mr. Campbell seconded. The motion carried unanimously.

❖ **Discussion Item: Budget**

- a. Ms. Robertson presented the YTD profit-loss actual vs. budget, program statement of activity, and cashflow projections for the period ended December 31, 2024. Ms. Robertson reported that December ytd results, revenue and income are in line with expectations, expenses are a little bit less than budget, and there are no concerns. There were no objections.

❖ **Discussion Item: CEO Search Committee Update**



- a. Mr. Braxton gave an update on finding a new CEO. He reported that the Search Committee was down to 3 finalists and assured the Board that the Committee was working with the new administration to get their input on this.
- ❖ **Action Item: Officer elections for a term of one (1) year or until their successors have been duly elected and qualified**
- a. Mr. Braxton opened the floor for nominations for Chairman, Vice Chairman, Secretary, and Treasurer. Mr. Hamilton nominated Mr. Braxton for Chairman; Ms. Turner seconded. Mr. Braxton entertained the motion that the Board votes to keep the same slate. Mr. Hamilton seconded. The motion passed unanimously for the officers to keep their current positions for another year.
- ❖ **Action Item: Review and approval of resolution approving the 2024 Louisiana Compliance Questionnaire**
- a. Ms. Hendricks reported that Build Baton Rouge had received the Compliance Questionnaire from Faulk and Winkler and once the Resolution is signed and dated, next steps could be taken.
 - b. Mr. Braxton entertained a motion to approve the resolution approving the 2024 Louisiana Compliance Questionnaire. Ms. Turner made a motion to approve, Mr. Campbell seconded, the motion carried.
- ❖ **Discussion Item: Administrative Update**
- a. Ms. Hendricks updated the Board on the CEA between Build Baton Rouge and City Parish. It has expired and will be on the upcoming agenda.
 - b. Ms. Hendricks informed the Board of a private party donation that has been offered to Build Baton Rouge, that Ms. Siemers feels will be a good fit for a potential development.
 - c. Ms. Hendricks informed the Board that a tenant has been found to sub-lease some of the extra office space at 725 Main Street. Teach for America will be sub-leasing 4 offices at a rate of \$2000 a month, beginning February 1.
 - d. Mr. Braxton stated that he and Ms. Siemers have been working with 3:00 Project and the YMCA on potential development on Plank and Choctaw. An RFP has gone out. Mr. Braxton asked Ms. Cunningham if she had received an invitation to be on the selection committee. Ms. Cunningham declined to be on the selection committee. Ms. Turner stated that everyone on the Board needs a copy of the RFP. Ms. Prewitt emailed the Board the link to the RFP before moving on to the next item.
- ❖ **Action Item: Consideration of resolution authorizing the return of lot bearing Assessment No. 353442 (Lot 9, Square 12, Istrouma) to the City of Baton Rouge and Parish of East Baton Rouge.**
- a. After a brief discussion, Mr. Braxton entertained a motion to approve. Mr. Campbell made a motion to approve, Mr. Landry seconded. The motion passed unanimously.
- ❖ **New Business**
- a. No new business



❖ **Action Item: Public Comment**

- a. Mr. Jacobs requested more information about the RFP.

❖ **Action Item: Adjournment to Executive Session**

- a. The Board did not adjourn to Executive Session

❖ **Action Item: Adjournment**

- a. Mr. Braxton entertained a motion to adjourn. Mr. Cambell made a motion to adjourn; Mr. Hamilton and Ms. Turner seconded. The meeting was adjourned at 9:23 a.m.